

Checklist for Italian Embassy Colombo

	<u>Employment visa</u>	<i>yes</i>	<i>no</i>	<i>n/a</i>
1)	Application Form Completed visa application signed by the applicant.			
2)	One recent passport size coloured photograph (white background).			
3)	Current Passport and Previous passport Passport should have one blank page available and be valid for a period of 16 months beyond the date of submission. Previous passports to be submitted. Previous Passport's if there any (If the previous passport lost, an extract from the relevant Police Station, original + english translation, duly legalized by the Ministry of Foreign Affairs.			
4)	Two photocopies of passport bio-page and any amendments.			
5)	Scanned, clear copy of National Identity Card			
6)	"Lavoro Subordinato" Nulla Osta (employment authorization – no objection) - photocopy			
7)	Medical Report issued by the Embassy Doctor – Dr. A.M. Sebastampillai - address : 166/12, Kirulapone Avenue, Colombo 05 – tel. 2514104 (Monday to Saturday : 8.30 a.m. to 1 p.m. – Monday, Tuesday, Thursday : 4 to 7 p.m. – Wednesday : 5 -7p.m.)			
8)	Birth certificate (original + english translation, duly legalized by the Ministry of Foreign Affairs.)			
9)	Declaration by Area 'Grama Sevaka' relating to the residence of applicant, original + english translation, duly legalized by the Ministry of Foreign Affairs.			
10)	Only for "Lavoro Stagionale" (Seasonal employment) category applicants, a flight reservation or airline ticket is required.			
11)	Present and Previous service letters			

Note:

- The Embassy reserves the right to request further documentation at the interview if and when required
- All documents should be provided in original accompanied with a set of photocopies in A4 size
- Documents in Sinhalese, Tamil or any other language must be presented with an official English or Italian translation and certified by the Consular division Ministry of Foreign Affairs Colombo or in case of non-Sri Lankan nationals certified by the respective Embassy / High Commission / Consulate based in Colombo

Comments

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Please sign below that you have read and seen this checklist

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Applicant's Signature
Date/...../.....

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Submission Officer
Date/...../.....