

Italian Embassy - Colombo

| | <u>Sport Visa</u> | <i>yes</i> | <i>no</i> | <i>n/a</i> |
|-----|--|------------|-----------|------------|
| 1) | Application form (completed visa application signed by the applicant , applications of minors should be signed by both parents) | | | |
| 2) | Two recent passport size coloured photographs (full face on white background , one photo attached to application) | | | |
| 3) | Current passport and Previous passports (if any) <ul style="list-style-type: none"> - passport shall contain two blank pages - current passport shall be valid for a period of 90 days beyond the date of return to Sri Lanka - previous passports should be submitted at the interview - lost passports should be declared with a police report (translated into english and certified by the Consular Division - Ministry of Foreign Affairs Colombo) - photocopy of passport bio-page and any amendments | | | |
| 4) | A self addressed covering letter by the applicant explaining the purpose of visit and travel plan.....etc | | | |
| 5) | Covering letters <ul style="list-style-type: none"> - letter from Local Sports Organization listing all the names of the visa applicants, detailing purpose of visit, duration of stay, accommodation, sponsorship of expenses and outlining travel itinerary - last 3 months bank details of the Local Sports Organization - registration of the Local Sports Organization - letter from Ministry of Sports and Youth Affairs listing the above mentioned details and confirming the registration and reputation of the Local Sports Organization | | | |
| 6) | Invitation letter <ul style="list-style-type: none"> - from the Italian Sports Organization, which is organizing the sport competition, listing all the names of the visa applicants, duration, covering of costs ... etc and attested by CONI (Italian National Olympic Committee) - copy to be faxed/emailed directly to the Italian Embassy and original submitted for interview (fax: 0094-112-588622 – email: visti.ambcolombo@esteri.it) | | | |
| 7) | Professional status – proof that applicant is competent and recognised in the relevant sports field (recommendation letters / paper articles / certificates / event photographs / medals ... etc) | | | |
| 8) | Employment / Personal financial status <ul style="list-style-type: none"> - Letter from employer stating granting leave of absence - Last 3 months salary slips - personal bank accounts (current / savings / fixed deposit etc) for last 3 months - certified valuations for movable and immovable assets | | | |
| 9) | Insurance - travel, medical and accident insurance policy as per travel itinerary - cover of Euros 30,000/- | | | |
| 10) | Foreign Exchange <ul style="list-style-type: none"> - letter from Bank stating the issuance of foreign exchange on receipt of visa - most recent credit card statement | | | |
| 11) | Travel Document - confirmed reservation issued by airline or travel agency | | | |
| 12) | Proof of Previous Travel - photocopies of visas issued in the last two years by Schengen countries, UK, Ireland, USA, Canada, Australia and New Zealand | | | |

Note:

- **The Embassy reserves the right to request further documentation at the interview if and when required**
- All documents should be provided in original accompanied with a set of photocopies in A4 size
- Documents in Sinhalese, Tamil or any other language must be presented with an official English or Italian translation and certified by the Consular division Ministry of Foreign Affairs Colombo or in case of non-Sri Lankan nationals certified by the respective Embassy / High Commission / Consulate based in Colombo

Comments

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Please sign below that you have read and seen this checklist

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Applicant's Signature
Date/...../.....

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Submission Officer
Date/...../.....